



# 2008 BUILT Rules & Fine Print

## ENTRIES

All entries must be original works. Each artist may submit up to three (3) entries. All entered work must be for sale. Works exhibited in past shows are not eligible for entry. It is possible that some entries will not be accommodated.

## 2008 CALENDAR

Thursday, September 18, 2008  
Due by 5:00PM

Entry deadline

Friday, November 7, 2008  
time TBA

Receiving of Artwork  
Cathedral Of All Saints,  
62 South Swan Street

Saturday, November 8, 2008  
6:00PM-10:30pm

Artist Reception, Opening Reception  
& Silent Auction  
Cathedral Of All Saints,  
62 South Swan Street

## MEDIA

Art in any medium will be considered for entry. However, due to the limitations of the venue and the nature of the event, video and performance art cannot be accommodated. Please consider that while there is no minimum or maximum size for submitted art, extremely large works may be difficult to accommodate and run a greater risk of not being accepted.

## ENTRY REQUIREMENTS

All entries must be received by Thursday, September 18, 2008 at 5 PM and must include the following components:

1. Fee: A non-refundable fee of \$25, payable to "Historic Albany Foundation" (show producer) must accompany entry form. The entry fee is \$25 regardless of whether one or three works is submitted for consideration.
2. Signed entry form (see Entry Form Instructions section below)
3. A 4x6 photograph of each entered work (labeled on back with entry number and title (see Photos section below)). You may also submit your photos by email or on a CD/DVD. Make sure all submissions are properly identified.

Entries must be submitted by U.S. Mail, In-Person Delivery or by Email to :

BUILT: Art Entries  
Historic Albany Foundation  
472 Madison Avenue  
Albany, NY 12208

-or-

built [at] historic-albany [dot] org  
use [BUILT2008] as subject heading

## **ENTRY FORM INSTRUCTIONS**

- Please complete Media, Title, Dimensions (for sculpture as displayed including depth and weight)
- Indicate two prices for each work; Opening Bid Price – the price at which you would like the bidding to begin on your piece at the silent auction - and the Retail Sale Price.
- Sign the form, indicating your agreement with the rules and regulations.
- Print your name and address
- Mail or hand-deliver the form with the other hard-copy elements of your entry, as described above.
- Include or email your biography and, if desired, brief artist's statement and/or digital photos of your work (see above).

## **PHOTOS**

To enable us to plan for the display of artwork, please send a 4x6 color photo of each work along with your entry materials by Thursday, September 18, 2008. Label each photo with artist's name, title, medium, dimensions and your corresponding entry number. Avoid distracting background objects and frames in the photo. Photos will not be returned. If you desire, you may also provide us with digital photos of your entries. These may be submitted by on a CD or DVD with your paper entry materials, or by email to the address above. Digital photos should be in jpg format. Digital materials may be displayed on the Historic Albany Foundation web site prior to the auction. This will give potential buyers additional time to preview works prior to bidding and will give artists additional exposure.

## ART SALES

Buyers will purchase through the Historic Albany Foundation sales staff. Artists will receive 50% of the proceeds of any sales of their works. The artist gives Historic Albany Foundation exclusive right to sell exhibited work for the duration of the show.

## DELIVERY

Work **must** be delivered to the reception site, location TBA, at artist's expense. Drop art times will be announced closer to event. **Historic Albany Foundation reserves the right not to hang work that is dropped off during set delivery hours.** The artist is responsible for insuring work against shipping damage. Historic Albany Foundation is not responsible for any damage during packing, shipping, and/or delivering, under any circumstances. Artists must pick up un-sold work the day following the auction.

## DISPLAY

All accepted work must arrive appropriately framed, matted, and/or mounted. Sculpture and other unframed art must be accompanied with the necessary materials; please contact Historic Albany Staff for further information. **For the protection of the work of other artists, no sawtooths, clamps or protruding screw eyes can be used. Please tape wire ends.** Historic Albany Foundation assumes total design control of the exhibition. **Historic Albany Foundation reserves the right not to hang submitted works which are not appropriately framed, matted and/or mounted.**

## PRICING

Artists set all prices. Please list an Opening Bid Price AND Retail Sale Price for each piece.

1. The Opening Bid Price should correspond to the lowest price you would accept for the work. The art entered in past Vacancy shows has been offered at a wide range of prices. There is no lower or upper price limit, however artists should be aware that the average price of art sold has been approximately \$400. Works priced higher than \$900 have generally not sold as well. Additionally, opening bid prices of under \$200 have generally been most successful.
2. The Retail Sale Price should be higher than the Opening Bid Price and should be the price at which you would be willing to sell the work following the auction.

## QUESTIONS?

Call Historic Albany Foundation at 518-465-0876 X10 or email [builth \[at\] historic-albany \[dot\] org](mailto:builth@historic-albany.org).